



COUNTY OF MERCER
Workforce Investment Board
One-Stop Career Center
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Director, Workforce Investment Board

YOUTH INVESTMENT COUNCIL MEETING
Administration Building – 640 S. Broad St.

Meeting Minutes ♦ May 22, 2014

Attendance: Mary E. Burks (Trenton Public Schools), S. Lucille Jones (Mercer County Technical School), Kendra Lee (One Stop), Nina Melker (Chairperson), Robert Taylor (Mercer County Human Services), Leighton Harper (LWD), Kirk Lew (SETC), Nicol Nicola (Mid-Jersey Chamber of Commerce)

Staff: Beverly Mills

The meeting was opened by Nina Melker with round-table introductions.

Approval of April 24, 2014 Minutes

- Kendra Lee made motion to approve minutes with the following correction to erase (one phlebotomy and one office administration) from the first bullet point on the 2nd page. The motion was seconded by Lucille Jones.

One Stop Report (Youth Career Connection):

- An explanation of the components of the Youth Career Connection was provided by Kendra for benefit of new attendees
- Another YCC orientation is scheduled for June 19, 2014
- There are currently 16 youth in the program
- Three youth are ready for employment and the One Stop is following up with leads provided by Nina Melker for accounting and Bruce Colligan from RWJ for health technology
- Area currently dedicated at the One Stop can be referred to as a Youth One Stop
- Kirk mentioned Camden Youth Core and Youth Build students serve as youth ambassadors by walking new youth through orientation
- New construction by Isles (Mill One) at old Delaval factory on Nottingham Way mentioned as a potential area for a Youth One Stop and cluster services

Youth Symposium:

- Kirk updated on NGO that came from an agreement between the SETC and DOE
- \$185,000 allocated for a competitive bid to WIBs
- As of this meeting the NGO still in approval process but the goal is to be released to locals by Friday, May 23rd

- The NGO will not be prescriptive – will allow for autonomy for WIBs to design their own symposium
- NGO will still have requirements such as minimum number of students, 50% from certain schools as well as Talent Network and employer involvement
- Symposiums are encouraged to take place on a college campus
- A Technical Assistance Webinar is scheduled for Thursday, May 29, 2014
- Turn-around will be quick for allocations (before June 30th)
- Follow-up activity will also be required; up to each WIB to decide on activity, (i.e., in-service, job fairs, follow-up with students)
- Assistance available through DOE contacts and Kirk at SETC

Announcements/Discussion:

- Mary Burks announced her departure from the Trenton Public School System by June 30th, Prudence Wade slated to be Mary Burk's replacement
- Kendra announced the One Stop is providing transportation for 29 confirmed youth working at Great Adventure (June 30-August 29th) and is looking for a van driver for the morning shift paying \$14.00 per hour
- Ten additional students can still work; they don't have to be repeat students from last year
- Kirk mentioned SETC spearheading focus groups throughout the State with out-of-school youth regarding social media and how to use appropriately. This may also be a way to move the system forward especially in government
- Lucille discussed lack of funding left in ITA account in second year for out-of-school youth and the importance of them finishing their training. She asked if these students are also eligible for the YCC program. Kendra informed students can be considered on an individual basis and can help a few.
- Leighton mentioned 5% youth waiver to be used on those considered ineligible; Kendra will research to make sure One Stop would be in compliance
- Kirk mentioned Manpower teaming up with Bergen YIC to address non-WIA youth. Employers kick in funds so no constraints under WIA; very strong "Manpower to employer" connection. Kirk will get local Manpower contact to Beverly.
- Lucille Jones announced her retirement effective August 31st – Sharon Nemeth to be replacement
- As per the NGO, discussion about Mercer's follow up activity will be among Kendra, Maribel & Beverly. Nina requested to be kept informed of the activity.

NEXT MEETING: ♦ McDade Admin. Bldg. – Rm. 430